**Position Purpose**
Responsible for washing, vacuuming and cleaning all vehicles in White Oak’s fleet. Other duties as assigned.

**Essential Responsibilities**
- Wash vehicle exteriors, including hard to reach areas, wheels and windows
- Clean interior windows; vacuum interior and clean dashboard etc.
- Carry out visual inspection of vehicles to confirm that they are cleaned to White Oak standards.
- Perform cleaning of Wash Bay facility to ensure all equipment is organized and put away; this includes vacuums, hoses, cleaning products etc.
- Carry out periodic maintenance of equipment to keep them in proper working order

**Minimum Qualification Requirements**
- Ability to stand for long periods of time
- Ability to bend, crouch and stretch
- Ability to lift up to 25 pounds
- Ability to work in heat and cold
- Must have a valid driver’s license