



Job Title: Grounds & Building Technician
Department: Exterior Maintenance
Reports To: Exterior Maintenance Supervisor
FLSA Status: Non-exempt, Full time
Effective Date: November 2021

Position Purpose: To perform landscaping, lawn care, irrigation maintenance, and exterior facility maintenance across White Oak Conservation property.

Responsibilities and Tasks: The essential duties and responsibilities of this position include the following. Other duties may be assigned, and some duties may be shared with other personnel.

- Landscape maintenance – mowing, edging, blowing, pruning, and manicuring landscape, mulching plant beds, laying sod, herbicide applications, etc.
- Prepare exterior of facilities and lodging before and during guest use.
- Pressure wash decks, exterior furniture, exterior of facilities, walkways, etc.
- Operate powered equipment such as mowers, farm tractors, backhoe, chainsaws, sod cutters, and pruning saws.
- Clean exterior windows and furniture.
- Irrigation operation and minor repairs.
- Clean gutters and roofs of designated buildings.
- Gather and split firewood.
- Mowing horse riding trails, interior woods roads, and walking trails.
- Grading and repairs to driveways.
- Pest control for areas not included in pest control contract.
- Tennis court maintenance.
- Swimming pool and spa maintenance.
- Assist Culinary Team with garden operations when needed.

Minimum Qualification Requirements

- Knowledge and experience using landscape equipment, semi-heavy equipment, and associated tools to perform work such as weed eaters, pressure washers, and chainsaws.
- Ability to operate without direct supervision and be self-motivated, persistent, confident, tenacious, and take pride in work.
- Experience working with irrigation and horticulture landscapes preferred.
- Outstanding attention to detail.
- Dependable, trustworthy, and neatly groomed.
- Flexibility in work hours and schedule; job may occasionally require working long hours, weekends, and holidays.
- Valid driver's license required.

Special Working Conditions

Working conditions include working outside in extreme weather conditions, various temperatures, dusty environments, noise, hazardous materials, use of ladders, man lifts, and semi-heavy equipment such as mowers, backhoe, and dump trailers.

To Apply:

Please submit as an email attachment in **ONE** document: cover letter, resume/CV, and three professional reference's contact information to careers@white-oak.org with the subject line 'Grounds' and the file name:

YOURLASTNAME_Grounds_2021. Only electronic submissions as a .doc, .docx, or .pdf formats will be considered.

Applicants will be considered until the appropriate candidate has been identified.

White Oak Conservation is committed to creating an environment where diverse perspectives are welcome, and to nurturing a culture where everyone feels valued and appreciated. We are proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to gender, race, color, age, national origin, religion, disability, marital status, sexual orientation, gender identity/expression, citizenship, pregnancy or maternity, veteran status, or any other status protected by applicable national, federal, state, or local law.